

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND CITY HALL
1115 BROADWAY
MONDAY, MARCH 16, 2026
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on [page 4](#) of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of March 2, 2026 Regular Session

PUBLIC FORUM:

- A. Citizens' Requests and Comments:

1. Highland Music School – The Highland Diamond Drummers Concert – Special Event Application – David Williams, Representative (attached)

Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.

- B. Requests of Council:

- C. Staff Reports:

1. Annual Public Safety Report Presentation by Police Chief Carole Widman, Fire Chief Chris Straub and EMS Operations Manager Stephanie Nicklin (attached)
2. Square Lighting Demonstration by Director Dan Cook

NEW BUSINESS:

- A. **MOTION** – Approve Notice of Municipal Letting, Bid # PW-01-26, for Street Resurfacing 2026 (attached)
- B. **MOTION** – Approve Notice of Municipal Letting, Bid # PW-02-26, for Aldi Store Access Road and Sanitary Sewer Extension (attached)
- C. **MOTION** – Bill #26-30/RESOLUTION Waiving Competitive Bidding Requirement and Authorizing Purchase of Playground Equipment from GameTime for the City of Highland Parks and Recreation Department (attached)
- D. **MOTION** – Bill #26-31/RESOLUTION Approving PEP Loan Distribution Agreement for PEP Loan Between Madison County Community Development and City of Highland for Cycling Bicycles (attached)
- E. **MOTION** – Bill #26-32/ORDINANCE Authorizing the City of Highland to Borrow Funds and to Obligate City Funds for the Repayment of Borrowing for the Purpose of Purchasing Twenty-Two (22) Cycling Bicycles (attached)

Continued

- F. **MOTION** – Bill #26-33/ORDINANCE Amending Chapter 78, Article VII, Section 78-732, of the Code of Ordinances, City of Highland, Illinois, Entitled Schedule of FTTP Rates and Charges, Specifically Rates for Victory TV (attached)
- G. **MOTION** – Bill #26-34/ORDINANCE Amending Chapter 78, Article VII, Section 78-732, of the Code of Ordinances, City of Highland, Illinois, Entitled Schedule of FTTP Rates and Charges, Specifically Rates for Asset Protection Charge (attached)
- H. **MOTION** – Bill #26-35/RESOLUTION Waiving Competitive Bidding Requirement and Approving And Authorizing the Execution of a Purchase Order to CDW to Purchase 25 Desktop Computers and 3 Laptop Computers Through the State of Illinois Joint Purchasing Program as a Sole Source Purchase for an Amount Not to Exceed \$56,594.46 (attached)
- I. **MOTION** – Bill #26-36/RESOLUTION Approving Agreement for City of Highland d/b/a Highland Communications Services, Between Calix Operations Cloud (attached)
- J. **MOTION** – Bill #26-37/RESOLUTION Making Separate Statement of Findings of Fact in Connection With Ordinance Granting Special Use Permit for a Place of Public Assembly Within the “I” Industrial Zoning District (attached)
- K. **MOTION** – Bill #26-38/ORDINANCE Granting a Special Use Permit to Travis Tilton to Allow a Place of Public Assembly Within the “I” Industrial Zoning District (attached)
- L. **MOTION** – Bill #26-39/ORDINANCE Amending the City Code of Ordinances, Chapter 90 – Zoning, Article III – Districts and Zoning Maps, Division 8 – “I” Industrial District, Sec. 90-188 – Permitted Uses, Table 3.1.B – Principal Non-Residential Uses (attached)
- M. **MOTION** – Bill #26-40/RESOLUTION Authorizing Allocation of Hotel / Motel Tax Funding (2026 Requests – Various) (attached)
- N. **MOTION** – Bill #26-41/ORDINANCE Amending Chapter 6, of the Code of Ordinances, City of Highland, Alcoholic Liquor, to Increase the Number of D1 Liquor Licenses to Nine (attached)
- O. **MOTION** – Bill #26-42/RESOLUTION Issuing a “D1” Liquor License to James OShea, Pursuant to Chapter 6, of the Code of Ordinances, City of Highland, Entitled Alcoholic Liquor (attached)

P. Budget Discussion – FY 2026-2027 Annual Budget

1. General Administration
2. IT Technology
3. Public Safety
 1. Police
 2. Fire
 3. EMS
 4. Building & Zoning
4. Parks & Recreation
 - a. KRC
 - b. Parks
 - c. Pool
 - d. Cemetery
5. Community Development
 - a. TIF 1 / TIF 2 / TIF 3
 - b. Economic Development
 - c. Business Districts
6. Public Works
 - a. Street and Alley
 - b. Water
 - c. Sewer
 - d. MFT / NHR
7. Electric
8. Fiber
9. Misc. / Library

REPORTS:

- A. **MOTION** – Accepting Expenditures Reports #1310 for Feb. 28, 2026 through Mar. 13, 2026 (attached)

EXECUTIVE SESSION:

The City Council will conduct an Executive Session pursuant to the Illinois Open Meetings Act, citing the following OMA exemption(s) allowing the meeting: **5 ILCS 120/2(c)(11) to discuss litigation.**

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, March 16, 2026.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to cflake@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.